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Minutes
Board of Regents' Proprietary Schools Advisory Commission
March 10, 2015

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, March 10, 2015, at 10:18 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Bender called the meeting to order and the roll was called.

Commission Members Present

Ralph Bender, Chair
Richard D'Aquin
Sherrie Despino
James Fontenot
Keith Jones, Vice-Chair
Raymond Lalonde

Staff Members Present

Nancy Beall
Chandra Cheatham
Kristi Kron
Carol Marabella
Larry Tremblay

Commission Members Absent

Melanie Amrhein
James Dorris
Gloria Simmons

Guests Present

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of February 3, 2015.

On motion of Mr. Fontenot, seconded by Mr. Jones, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the February 3, 2015 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was four initial license applications, the first from Caring Minds Resource and Training Services, LLC, located in Baton Rouge, Louisiana, and represented by the school's Owner/Administrator, Ms. Christy Mamou. Ms. Marabella reviewed the materials for the Commission, informing it that this institution would be offering one program of study, Certified Nursing Assistant, which is a four-week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program has received the required approval from the Department of Health and Hospitals, Health Standards Section. Caring Minds Resource and Training Services, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the anticipated number of students needed in order for the school to break even financially and the availability of a line of credit and other available sources of income to support the school,

On motion of Ms. Despino, seconded by Mr. Jones, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Caring Minds Resource and Training Services, LLC, located in Baton Rouge, Louisiana.

The second initial license application considered by the Commission was from Goodwill Industries of Southeastern Louisiana, Inc., located in New Orleans, Louisiana, and represented by the school's Vice President of Workforce, Ms. Kim Rugon. Ms. Kron reviewed the materials for

the Commission, informing it that this institution would be offering four programs of study, Broadband Technology (220.0 clock hours/24.0 weeks), Digital Literacy (66.0 clock hours/6.0 weeks), MS Office Technology (110.0 clock hours/10.0 weeks), and S.T.A.R.T. (Hospitality) (180.0 clock hours/13.0 weeks). Goodwill Industries of Southeastern Louisiana, Inc., had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the availability of jobs in the Broadband Technology field, potential employers for graduates of the Broadband Technology program, the educational mission of the school, marketing and advertising strategies for the targeted student population, and financial resources available for the operation of the school,

On motion of Mr. Jones, seconded by Mr. Fontenot, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Goodwill Industries of Southeastern Louisiana, Inc., located in New Orleans, Louisiana.

The third initial license application considered by the Commission was from Mid City College, Inc., located in Baton Rouge, Louisiana, and represented by the school's owners, Ms. Ann Simmers and Mr. Matthew Thomas. Ms. Kron informed the Commission that this institution failed to submit all of the required documents for license renewal prior to the school's license expiration date of January 27, 2015. As a result, the school immediately filed an application for initial licensure. In the lapse of time between the loss of the license and the school's consideration by the Commission, the school has continued to teach the currently enrolled students, but ceased to advertise or recruit. Ms. Kron reviewed the materials for the Commission,

informing it that the institution would be offering a Court Reporting program with instruction in the day, evening, and online. In addition, a Captioning program with day classes would be offered. All programs are 4,500.0 clock hours in length with an estimated completion time of four years. Mid City College, Inc., had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the school's current financial status and projected sustainability and anticipated programmatic offerings,

On motion of Mr. Fontenot, seconded by Mr. Jones, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Mid City College, Inc., located in Baton Rouge, Louisiana.

The fourth and final initial license application considered by the Commission was from Tulsa Welding School & Technology Center located in Houston, Texas, and represented by the school's Vice President of Compliance, Ms. Reba Smith. Ms. Kron reviewed the materials for the Commission, informing it that this institution would be offering two programs of study, Welding Specialist(750.0 clock hours/30.0 weeks) and Welding Specialist with Pipefitting (1,000.0 clock hours/40.0 weeks). Tulsa Welding School & Technology Center had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the school's program offerings and reasons for securing licensure in Louisiana,

On motion of Mr. Fontenot, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Tulsa Welding School & Technology Center, located in Houston, Texas.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission that there were eleven (11) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Ms. Despino, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

Baton Rouge School of Court Reporting (01/26/06)
Blue Cliff College--Lafayette (01/27/00)
Coastal College--Hammond (02/23/89)
Dryades YMCA School of Commerce (02/27/97)
ITI Technical College (01/27/00)
Lafourche Merchant Marine Training Services (01/27/10)
Louisiana Dental Assistant School, LLC (01/27/05)
Moore Career College, Inc. (01/27/10)
Southwest Dental Academy, LLC (01/25/12)
Tulsa Welding School--Jacksonville Campus (01/27/10)
WyoTech--Florida (01/27/10)

Ms. Marabella informed the Commission that there were two institutions choosing not to renew their licenses this renewal cycle. They were Central Louisiana School for Dental Assistants (01/26/06) and Industrial Design Institute (01/22/14). Staff will follow through in attempting to secure the student records from each school. A third institution, Mid City College (01/27/11), failed to submit the required documents to this office prior to the school's license

expiration date of January 27, 2015 as previously noted.

The next item on the agenda was an update on program approvals. Chair Bender reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, May 12, 2015, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 11:05 a.m.

APPENDIX A
GUESTS

Jodee Daroca	Goodwill Industries of Southeastern Louisiana, Inc.
Christy Mamou	Caring Minds Resource & Training Services, LLC
Kim Rugon	Goodwill Industries of Southeastern Louisiana, Inc.
Ann Simmers	Mid City College, Inc.
Reba Smith	Tulsa Welding School & Technology Center
Lois Spaulding	Goodwill Industries of Southeastern Louisiana, Inc.
Matthew Thomas	Mid City College, Inc.
Patricia Wilton	LA Department of Justice